

Telesales Dublin

Job Reference:	JB999999	Description:
No. of Jobs:	1	Main Duties And Responsibilities:
Contract type:	Permanent / Full Time	To service existing accounts and generating further business by providing an efficient customer relations service.
Days per week:	5	Duties: Act as internal point of contact for all customers, have a reasonable knowledge of main customers, so that customer queries can be handled efficiently. Responsive to potential new business in the region.
Hours per week:	42.5	Product knowledge and familiarity with the operation processes. Liaise with customers on delivery schedules, product quality. Respond promptly to queries and/or problems. Negotiate with customers on price quotations. Collect orders and issue acknowledgement of same and produce computer print-outs for the transport department for deliveries. Amend tickets and sort out queries. Deal with complaints in a constructive and positive approach.
Daily Hours:	8.00am to 5.00pm	
Start date:	22/03/2010	

Requirements

Experience Required:	Some Experience.
Minimum:	1 Years.

Education Requirements:

Educational Qualification(s)	Description
1.) Leaving Certificate Ordinary	
Salary:	19,500pa Euro
Location :	Blanchardstown
Display Until:	13/05/2010

Other Information, Interview Arrangements or contact person for this vacancy

Please Note: Contact arrangements must be followed exactly as stated by the employer as they are the preferred method of contact for this job.

Applicants who are considered for interview will be contacted with regard to interview arrangements.

Employer

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